

**Texas Education Agency  
Standard Application System (SAS)**

**2014-2016 Technology Lending Program Grant**

<b>Program authority:</b>	General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; TEC, Chapter 31, Section 31.021(f) and Chapter 32	<b>FOR TEA USE ONLY</b> <small>Write NOGA ID here</small>
<b>Grant period:</b>	October 1, 2014, to August 31, 2016	
<b>Application deadline:</b>	5:00 p.m. Central Time, May 13, 2014	
<b>Submittal information:</b>	<b>Four complete copies of the application, three with original signature (blue ink preferred), must be received no later than the aforementioned time and date at this address:</b> <p style="text-align: center;">Document Control Center, Division of Grants Administration Texas Education Agency 1701 North Congress Ave Austin TX 78701-1494</p>	<div style="border: 1px solid black; padding: 5px; transform: rotate(-90deg); transform-origin: center;"> RECEIVED TEAS DOCUMENT CONTROL CENTER MAY 13 AM 9:17 </div>
<b>Contact information:</b>	Kathy Ferguson: techlending@tea.state.tx.us; (512) 463-9400	

**Schedule #1—General Information**

<b>Part 1: Applicant Information</b>				
Organization name	County-District #	Campus name/#	Amendment #	
Victoria Independent School District	235902	013, 014		
Vendor ID #	ESC Region #	US Congressional District #	DUNS #	
1-746002453	3	27	06-946-8114	
Mailing address		City	State	ZIP Code
102 Profit Drive		Victoria	TX	77901-7346

<b>Primary Contact</b>			
First name	M.I.	Last name	Title
Linda	L	Dueser	Instructional Technology
Telephone #	Email address		FAX #
361-788-9289	Linda.dueser@visd.net		361-788-9233

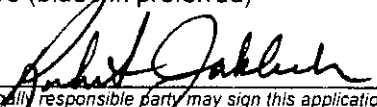
<b>Secondary Contact</b>			
First name	M.I.	Last name	Title
Sherry		Rainosek	Librarian
Telephone #	Email address		FAX #
361-788-2830	Sherry.rainosek@visd.net		361-788-2836

**Part 2: Certification and Incorporation**

I hereby certify that the information contained in this application is, to the best of my knowledge, correct and that the organization named above has authorized me as its representative to obligate this organization in a legally binding contractual agreement. I further certify that any ensuing program and activity will be conducted in accordance with all applicable federal and state laws and regulations, application guidelines and instructions, the general provisions and assurances, debarment and suspension certification, lobbying certification requirements, special provisions and assurances, and the schedules attached as applicable. **It is understood by the applicant that this application constitutes an offer and, if accepted by the Agency or renegotiated to acceptance, will form a binding agreement.**

**Authorized Official:**

First name	M.I.	Last name	Title
Robert		Jaklich	Superintendent
Telephone #	Email address		FAX #
361-576-3131	Robert.jaklich@visd.net		361-788-9687
Signature (blue ink preferred)		Date signed	


May 9, 2014

Only the legally responsible party may sign this application.

701-14-107-138

**Schedule #1—General Information (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 3: Schedules Required for New or Amended Applications**

An X in the "New" column indicates a required schedule that must be submitted as part of any new application. The applicant must mark the "New" checkbox for each additional schedule submitted to complete the application.

For amended applications, the applicant must mark the "Amended" checkbox for each schedule being submitted as part of the amendment.

Schedule #	Schedule Name	Application Type	
		New	Amended
1	General Information	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
2	Required Attachments and Provisions and Assurances	<input checked="" type="checkbox"/>	N/A
4	Request for Amendment	N/A	<input checked="" type="checkbox"/>
5	Program Executive Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6	Program Budget Summary	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8	Professional and Contracted Services (6200)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9	Supplies and Materials (6300)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10	Other Operating Costs (6400)	<input type="checkbox"/>	<input type="checkbox"/>
11	Capital Outlay (6600/15XX)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12	Demographics and Participants to Be Served with Grant Funds	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13	Needs Assessment	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14	Management Plan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15	Project Evaluation	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16	Responses to Statutory Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17	Responses to TEA Requirements	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Required Attachments**

The following table lists the fiscal-related and program-related documents that are required to be submitted with the application (attached to the back of each copy, as an appendix).

#	Applicant Type	Name of Required Fiscal-Related Attachment
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No fiscal-related attachments are required for this grant.

#	Name of Required Program-Related Attachment	Description of Required Program-Related Attachment
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No program-related attachments are required for this grant.

**Part 2: Acceptance and Compliance**

By marking an X in each of the boxes below, the authorized official who signs Schedule #1—General Information certifies his or her acceptance of and compliance with all of the following guidelines, provisions, and assurances.

**Note that provisions and assurances specific to this program are listed separately, in Part 3 of this schedule, and require a separate certification.**

X	Acceptance and Compliance
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>General and Fiscal Guidelines</u> .
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with the <u>program guidelines</u> for this grant.
<input checked="" type="checkbox"/>	I certify my acceptance of and compliance with all <u>General Provisions and Assurances</u> requirements.
<input checked="" type="checkbox"/>	I certify that I am not debarred or suspended. I also certify my acceptance of and compliance with all <u>Debarment and Suspension Certification</u> requirements.

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**Schedule #2—Required Attachments and Provisions and Assurances**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 3: Program-Specific Provisions and Assurances**☒ I certify my acceptance of and compliance with all program-specific provisions and assurances listed below.

#	Provision/Assurance
1.	The applicant provides assurance that program funds will supplement (increase the level of service), and not supplant (replace) state mandates, State Board of Education rules, and activities previously conducted with state or local funds. The applicant provides assurance that state or local funds may not be decreased or diverted for other purposes merely because of the availability of these funds. The applicant provides assurance that program services and activities to be funded from this grant will be supplementary to existing services and activities and will not be used for any services or activities required by state law, State Board of Education rules, or local policy.
2.	The applicant provides assurance that the application does not contain any information that would be protected by the Family Educational Rights and Privacy Act (FERPA) from general release to the public.
3.	The applicant assures that funds provided under the Instructional Materials Allotment (IMA) or other funding are insufficient to purchase enough lending technology for every student who needs dedicated access to a device.
4.	The applicant assures that it will provide access to lending technology and residential access to the Internet for students, including economically disadvantaged students and students with disabilities, who do not already have either the needed equipment or Internet service for learning at home.
5.	The applicant understands that equipment purchased with Technology Lending Program Grant funds is the property of the district or charter school.
6.	The applicant assures that infrastructure and technical support are adequate to support students' use of loaned equipment provided through the grant at its participating campus(es).
7.	The applicant assures that it will provide adequate staff to administer the program and ensure successful implementation.
8.	The applicant assures that it will account for the technology lending equipment in accordance with district policy for accounting for such equipment, including providing insurance when insurance is typically provided for such equipment. The applicant understands that the grant funds cannot be used to replace lost, stolen, or damaged equipment.
9.	The applicant assures that it will obtain a Technology Lending Agreement signed by the parents/guardian of each participating student and by the student participating in the program, including an assurance of student's mastery of the grade-appropriate Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills.
10.	The applicant assures that it has an approved 2013-2014 district technology plan on file with TEA. The applicant understands that if an approved 2013-2014 district technology plan is not on file with TEA at the time the application is submitted to TEA on the application due date, the application is not eligible to be funded.
11.	The applicants assures that it is at Developing or higher Level of Progress in Teaching and Learning and in Educator Preparation in their Texas Campus School Technology and Readiness (STaR Chart) report for the 2012-2013 school year.
11.	The applicant assures that technology lending and use of electronic instructional materials are incorporated into school district or open-enrollment charter school's technology plan.
12.	The applicant assures that appropriate professional development has already been provided for teachers in the use of digital content or that appropriate professional development will be provided within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation.
13.	The applicant assures that a minimum of 50% of the funds awarded will be spent within the first four months of the grant period (i.e., October 1, 2014-February 1, 2015), and that 100% of the funds will be expended no later than the end of the 1 <sup>st</sup> year of the grant period (i.e. August 31, 2015) to ensure full program implementation through August 31, 2016.
14.	The applicant agrees to collect and report the data for the performance measures stated in the Program Guidelines under Program Evaluation. The applicant assures it will develop appropriate systems and processes to collect and report the required data.

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**Schedule #4—Request for Amendment**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Submitting an Amendment**

This schedule is used to amend a grant application that has been approved by TEA and issued a Notice of Grant Award (NOGA). **Do not submit this schedule with the original grant application.** Refer to the instructions to this schedule for information on what schedules must be submitted with an amendment.

An amendment may be submitted by mail **or** by fax. Do not submit the same amendment by both methods. Amendments submitted via email will not be accepted.

If the amendment is mailed, submit three copies of each schedule pertinent to the amendment to the following address: Document Control Center, Division of Grants Administration, Texas Education Agency, 1701 N. Congress Ave., Austin TX 78701-1494.

If the amendment is faxed, submit one copy of each schedule pertinent to the amendment to either of the following fax numbers: (512) 463-9811 or (512) 463-7915.

The last day to submit an amendment to TEA is listed on the [TEA Grant Opportunities](#) page. An amendment is effective on the day TEA receives it in substantially approvable form. All amendments are subject to review and approval by TEA.

**Part 2: When an Amendment Is Required**

For all grants, regardless of dollar amount, prior written approval is required to make certain changes to the application. Refer to the "When to Amend" guidance posted in the Amendments section of the Division of Grants Administration [Grant Management Resources](#) page to determine when an amendment is required for this grant. Use that guidance to complete Part 3 and Part 4 of this schedule.

**Part 3: Revised Budget**

			A	B	C	D
#	Schedule #	Class/ Object Code	Grand Total from Previously Approved Budget	Amount Deleted	Amount Added	New Grand Total
2.	Schedule #8: Contracted Services	6200	\$	\$	\$	\$
3.	Schedule #9: Supplies and Materials	6300	\$	\$	\$	\$
4.	Schedule #10: Other Operating Costs	6400	\$	\$	\$	\$
5.	Schedule #11: Capital Outlay	6600/ 15XX	\$	\$	\$	\$
6.	Total direct costs:		\$	\$	\$	\$
7.	Indirect cost ( %):		\$	\$	\$	\$
8.	Total costs:		\$	\$	\$	\$

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**Schedule #4—Request for Amendment (cont.)**

County-district number or vendor ID:

Amendment # (for amendments only):

**Part 4: Amendment Justification**

Line #	# of Schedule Being Amended	Description of Change	Reason for Change
1.			
2.			
3.			
4.			
5.			
6.			
7.			

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**Schedule #5—Program Executive Summary**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

Victoria ISD is applying for the Technology Lending grant for Victoria West and Victoria East High Schools with the objective of increasing access to the Internet and instructional materials for use at school and at home. VISD has a strong infrastructure in place to support the use of technology at school and the addition of iPads for checkout with wireless access will provide students with these essentials tools. If we ensure that all students, especially our at-risk and economically disadvantaged, have equitable access to high-quality content and instruction, continuously analyze data, and provide tools, infrastructure and systems that will expand the learning environment then we will improve student learning and narrow the achievement gap for all students. The goal of the proposal is aligned with our campus and district goals and is to support our growing number of economically disadvantaged and at-risk students with tools that will engage and provide them with an extended learning environment, anywhere and anytime.

**Budget Development**

College and career readiness means that students must be proficient in the use of technology as a means to do critical thinking, problem-solving, collaboration and multi-media research and sharing. VISD has decided to use the iPad for this proposal because of its ease of use and reliability. Working within budgetary constraints, VISD has been working toward a "bring your own device" in addition to providing additional technology on every campus. Team members from the curriculum and technology departments along with representatives from the two high schools discussed a realistic goal of 50 iPads (25 for each campus). The proposed acquisitions include the following: iPads with Apple Care+, 4G wireless unlimited data access, cases and device management system, Air Watch.

**Demographics Related to Defined Goals and Purpose**

Of the 1,659 students at Victoria East 51.4% are economically disadvantaged and 42.5% are at-risk.

Of the 1,808 students at Victoria West 50.5% are economically disadvantaged and 39.1% are at-risk. The goals are aligned with the identified needs of the students for equitably access.

**Needs Assessment**

In Victoria ISD, all campuses engage in the **comprehensive needs assessment** (CNA) process as required by state and federal regulations. VISD utilizes a six step process which aligns needs assessment results to the development of annual campus goals and the campus improvement plan. The VISD CNA document and process is modeled after the Region 20 NCLB Comprehensive Needs Assessment. District staff modified the ESC 20 document in order to ensure alignment with VISD's Seven Strategic Aims which were developed through a strategic planning process that included input from community stakeholders, staff, Board Members, parents and students.

The Six steps are 1) Identify the purpose and outcomes of the CNA process, 2) Establish committees for each area (Demographics and Attendance, High Student Performance and Academic Achievement, Safe, Secure and Nurturing Learning Environment, Optimum Education Resources, Responsive to Student Needs, Highly Qualified and Effective Personnel, Open Effective Communication and Involvement of all Parents, Students and Community. 3) Determine which types of data will be collected and analyzed by each committee to develop the school profile 4) Review and analyze data to summarize needs 5) Conduct root cause analysis and prioritize needs, and 6) Use CNA Findings to Set Goals and Plan Improvement Strategies

**Management Plan**

Effective monitoring begins with SMART goal setting. Therefore, the first step in the monitoring process is to review goals to ensure alignment with campus needs and measurability. Because improvement requires more than merely completing activities, Victoria ISD has established a monitoring schedule for reviewing data to determine if grant goals and strategies are being implemented effectively and impacting student achievement. In order for improvement to occur, all stakeholders must know how to achieve the desired outcomes. It is vital to communicate not only the plan but how the plan will be monitored and adjusted to reach the annual goals. This involves not only regular meetings team to monitor progress but also regular sharing with stakeholders regarding the status of the implementation and effectiveness of improvement strategies.

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**Schedule #5—Program Executive Summary (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

Provide a brief overview of the program you plan to deliver. Refer to the instructions for a description of the requested elements of the summary. Response is limited to space provided, front side only, font size no smaller than 10 point Arial.

**Management Plan, cont.**

Structures will be in place to support implementation, monitor progress and make immediate adjustments when necessary to ensure success. The Library Media Specialist team (campus librarian, library assistants), curriculum and technology departments will monitor and manage the proposed project. The Library Media Specialist teams will be the point of contacts for the students, parents and teachers. The team will also check out and inventory all equipment. The Instructional Technology/Library Coordinator will provide training for all stakeholders and create and maintain a website to provide a central location to store and share project information for students, teachers and parents. The coordinator will also host quarterly meetings to verify the project is on target. The campus tech will provide technical support for students, teachers and parents. The technology department will maintain wireless access at school and ensure that each device is configured to insure compliance with Child Online Protection Act (COPA) and Children's Internet Protection Act (CIPA) while using the cellular network.

**Evaluation**

The Management team will create and administer a pre and post survey based on the goals of the proposal. The pretest will be given in August 2014 and the post test will be given in May 2015. The data will be analyzed to redirect if necessary for the 2015-2016 school year. District/Campus STaR Chart results will also be reviewed as well as the Digital Learning Environment results from the House Bill 5, School District Evaluation of Performance in Student & Community Engagement. Data will also be collected from classroom observations. School and student data will be reviewed to target any trends in assessment scores, attendance and discipline data.

**Statutory Requirements**

VISD will adhere to all statutory requirements provided for in the General and Fiscal Guidelines as well as any fingerprinting requirements. This application provides details on how VISD will use funds to implement a technology lending program. VISD has not used Instructional Materials Allotment to purchase technology for a lending program.

**TEA Requirements**

VISD will meet all TEA program requirements provided for in the General and Fiscal Guidelines as indicated through consistent planning and monitoring of the implementation as provided for in this application.

Victoria ISD has an approved 2010-2013 Technology Plan and has submitted the 2014-2017 plan for approval. The district and the campuses both are Developing Tech on the STaR Chart.

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By TEA staff person:



**Schedule #6—Program Budget Summary**

County-district number or vendor ID: 235902			Amendment # (for amendments only):		
Program authority: General Appropriations Act, Article III, Rider 8, 83rd Texas Legislature; Texas Education Code, Chapter 31, Section 31.021(f) and Chapter 32					
Grant period: October 1, 2014, to August 31, 2016			Fund code: 410		
<b>Budget Summary</b>					
Schedule #	Title	Class/ Object Code	Program Cost	Admin Cost	Total Budgeted Cost
Schedule #8	Professional and Contracted Services (6200)	6200	\$34,191	\$0	\$34,191
Schedule #9	Supplies and Materials (6300)	6300	\$5,000	\$0	\$5,000
Schedule #10	Other Operating Costs (6400)	6400	\$0	\$0	\$0
Schedule #11	Capital Outlay (6600/15XX)	6600/ 15XX	\$32,000	\$0	\$32,000
Total direct costs:			\$71,191	\$0	\$71,191
Percentage% indirect costs (see note):			N/A	\$0	\$0
Grand total of budgeted costs (add all entries in each column):			<b>\$71,191</b>	<b>\$0</b>	<b>\$71,191</b>
<b>Administrative Cost Calculation</b>					
Enter the total grant amount requested:					\$0
Percentage limit on administrative costs established for the program (15%):					× .15
Multiply and round down to the nearest whole dollar. Enter the result.					\$0
This is the maximum amount allowable for administrative costs, including indirect costs:					\$0

NOTE: Indirect costs are calculated and reimbursed based on actual expenditures when reported in the expenditure reporting system, regardless of the amount budgeted and approved in the grant application. If indirect costs are claimed, they are part of the total grant award amount. They are not in addition to the grant award amount.

Indirect costs are not required to be budgeted in the grant application in order to be charged to the grant. Do not submit an amendment solely for the purpose of budgeting indirect costs.

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**Schedule #8—Professional and Contracted Services (6200)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**NOTE:** Specifying an individual vendor in a grant application does not meet the applicable requirements for sole-source providers. TEA's approval of such grant applications does not constitute approval of a sole-source provider.

Expense Item Description		Grant Amount Budgeted
6269	Rental or lease of buildings, space in buildings, or land Specify purpose:	\$0
6299	Contracted publication and printing costs (specific approval required only for nonprofits) Specify purpose:	\$0
62XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:	\$0
	<input type="checkbox"/> Salaries/benefits <input type="checkbox"/> Other:	
	<input type="checkbox"/> Networking (LAN) <input type="checkbox"/> Other:	
	<input type="checkbox"/> Computer/office equipment lease <input type="checkbox"/> Other:	
	<input type="checkbox"/> Building use <input type="checkbox"/> Other:	
	<input type="checkbox"/> Copier/duplication services <input type="checkbox"/> Other:	
	<input type="checkbox"/> Telephone <input type="checkbox"/> Other:	
	<input type="checkbox"/> Administrative <input type="checkbox"/> Other:	
a. Subtotal of professional and contracted services (6200) costs requiring specific approval:		\$

**Professional Services, Contracted Services, or Subgrants Less Than \$10,000**

#	Description of Service and Purpose	Check If Subgrant	Grant Amount Budgeted
1		<input type="checkbox"/>	\$
2		<input type="checkbox"/>	\$
3		<input type="checkbox"/>	\$
4		<input type="checkbox"/>	\$
5		<input type="checkbox"/>	\$
6		<input type="checkbox"/>	\$
7		<input type="checkbox"/>	\$
8		<input type="checkbox"/>	\$
9		<input type="checkbox"/>	\$
10		<input type="checkbox"/>	\$
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:			\$

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000**

Specify topic/purpose/service: Verizon 4G Wireless Internet Access		<input type="checkbox"/> Yes, this is a subgrant
Describe topic/purpose/service: Wireless Internet for home access		
<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
1	Contractor's payroll costs # of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services	\$34191
	Contractor's supplies and materials	\$0
	Contractor's other operating costs	\$0
	Contractor's capital outlay (allowable for subgrants only)	\$0
Total budget:		\$34191

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**Schedule #8—Professional and Contracted Services (6200)**

County-District Number or Vendor ID: 235902

Amendment number (for amendments only):

**Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)**

2	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
3	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
4	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
5	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	

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<b>Schedule #8—Professional and Contracted Services (6200)</b>			
County-District Number or Vendor ID: 235902		Amendment number (for amendments only):	
<b>Professional Services, Contracted Services, or Subgrants Greater Than or Equal to \$10,000 (cont.)</b>			
6	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
7	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
8	Specify topic/purpose/service:		<input type="checkbox"/> Yes, this is a subgrant
	Describe topic/purpose/service:		
	<b>Contractor's Cost Breakdown of Service to Be Provided</b>		<b>Grant Amount Budgeted</b>
	Contractor's payroll costs	# of positions:	\$0
	Contractor's subgrants, subcontracts, subcontracted services		\$0
	Contractor's supplies and materials		\$0
	Contractor's other operating costs		\$0
	Contractor's capital outlay (allowable for subgrants only)		\$0
Total budget:		\$0	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$34191	
a. Subtotal of professional services, contracted services, and subgrant costs requiring specific approval:		\$0	
b. Subtotal of professional services, contracted services, or subgrants less than \$10,000:		\$0	
c. Subtotal of professional services, contracted services, and subgrants greater than or equal to \$10,000:		\$34191	
d. Remaining 6200—Professional services, contracted services, or subgrants that do not require specific approval:		\$0	
(Sum of lines a, b, c, and d) Grand total		\$34191	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #9—Supplies and Materials (6300)**

County-District Number or Vendor ID: 235902

Amendment number (for amendments only):

**Expense Item Description**

63XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be completed by ESC only when ESC is the applicant. Check all that apply:					Grant Amount Budgeted  \$5,000
	<input type="checkbox"/>	Print shop fees	<input checked="" type="checkbox"/>	Technology-related supplies		
	<input type="checkbox"/>	Postage	<input type="checkbox"/>	Other:		
	<input type="checkbox"/>	Copy paper	<input type="checkbox"/>	Other:		
6399	<b>Technology Hardware—Not Capitalized</b>					
	#	Type	Purpose	Quantity	Unit Cost	Grant Amount Budgeted
	1				\$	\$0
	2				\$	
	3				\$	
	4				\$	
	5				\$	
6399	Technology software—Not capitalized					\$0
6399	Supplies and materials associated with advisory council or committee					\$0
Subtotal supplies and materials requiring specific approval:					\$0	
Remaining 6300—Supplies and materials that do not require specific approval:					\$5,000	
<b>Grand total:</b>					<b>\$5,000</b>	

For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #10—Other Operating Costs (6400)**

County-District Number or Vendor ID: 235902		Amendment number (for amendments only):	
Expense Item Description			Grant Amount Budgeted
64XX	ESC charges as per approved cost allocation plan, such as internal service fund. To be used by ESC when ESC is the applicant. Check all that apply:		\$0
	<input type="checkbox"/> ESC-owned vehicle usage	<input type="checkbox"/> Other:	
	<input type="checkbox"/> Insurance	<input type="checkbox"/> Other:	
6411	Out-of-state travel for employees (includes registration fees)		\$0
	Specify purpose:		
6412	Travel for students (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations.		\$0
	Specify purpose:		
6413	Stipends for non-employees (specific approval required only for nonprofit organizations)		\$0
	Specify purpose:		
6419	Travel for non-employees (includes registration fees; does not include field trips): Specific approval required only for nonprofit organizations		\$0
	Specify purpose:		
6411/ 6419	Travel costs for executive directors (6411); superintendents (6411); or board members (6419): Includes registration fees		\$0
	Specify purpose:		
6429	Actual losses that could have been covered by permissible insurance		\$0
6490	Indemnification compensation for loss or damage		\$0
6490	Advisory council/committee travel or other expenses		\$0
6499	Membership dues in civic or community organizations (not allowable for university applicants)		\$0
	Specify name and purpose of organization:		
6499	Publication and printing costs—if reimbursed (specific approval required only for nonprofit organizations)		\$0
	Specify purpose:		
Subtotal other operating costs requiring specific approval:			\$0
Remaining 6400—Other operating costs that do not require specific approval:			\$0
<b>Grand total:</b>			<b>\$0</b>

In-state travel for employees does not require specific approval. Field trips consistent with grant program guidelines do not require specific approval. See [TEA Guidelines Related to Specific Costs](#) for more information about field trips. For a list of unallowable costs and costs that do not require specific approval, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #11—Capital Outlay (6600/15XX)**

County-District Number or Vendor ID: 235902

Amendment number (for amendments only):

**15XX is only for use by charter schools sponsored by a nonprofit organization.**

#	Description/Purpose	Quantity	Unit Cost	Grant Amount Budgeted	
<b>6669/15XX—Library Books and Media (capitalized and controlled by library)</b>					
1		N/A	N/A	\$0	
<b>66XX/15XX—Technology hardware, capitalized</b>					
2	iPad Mini with Retina Display, Wi-Fi Cellular	50	\$640	\$32,000	
3			\$	\$0	
4			\$	\$0	
5			\$	\$0	
6			\$	\$0	
7			\$	\$0	
8			\$	\$0	
9			\$	\$0	
10			\$	\$0	
11			\$	\$0	
<b>66XX/15XX—Technology software, capitalized</b>					
12			\$	\$0	
13			\$	\$0	
14			\$	\$0	
15			\$	\$0	
16			\$	\$0	
17			\$	\$0	
18			\$	\$0	
<b>66XX/15XX—Equipment, furniture, or vehicles</b>					
19			\$	\$0	
20			\$	\$0	
21			\$	\$0	
22			\$	\$0	
23			\$	\$0	
24			\$	\$0	
25			\$	\$0	
26			\$	\$0	
27			\$	\$0	
28			\$	\$0	
<b>66XX/15XX—Capital expenditures for improvements to land, buildings, or equipment that materially increase their value or useful life</b>					
29				\$0	
<b>Grand total:</b>				<b>\$32,000</b>	

For a list of unallowable costs, as well as guidance related to capital outlay, see the guidance posted on the Division of Grants Administration [Grant Management Resources](#) page.

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**Schedule #12—Demographics and Participants to Be Served with Grant Funds**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Student Demographics.** Enter the data requested for the population to be served by this grant program. If data is not available, enter DNA. Use the comments section to add a description of any data not specifically requested that is important to understanding the population to be served by this grant program.

<b>Total enrollment:</b>			<b>3,467</b>	
Category	Number	Percentage	Category	Percentage
African American	321	N/A	Attendance rate	95.7%
Hispanic	1,868	N/A	Annual dropout rate (Gr 9-12)	2.4%
White	1,204	N/A	TAKS met 2011 standard, all tests (sum of all grades tested; standard accountability indicator)	N/A
Asian	42	N/A	TAKS commended 2011 performance, all tests (sum of all grades tested)	N/A
Economically disadvantaged	1,767	50.9%	Students taking the ACT and/or SAT	N/A
Limited English proficient (LEP)	30	.008%	Average SAT score (number value, not a percentage)	N/A
Disciplinary placements	244	6.3%	Average ACT score (number value, not a percentage)	N/A

**Comments**

Victoria East High School – 42.5% at-risk students  
 Victoria West High School – 39.1% at-risk students

**Part 2: Students to Be Served with Grant Funds.** Enter the number of students in each grade, by type of school, projected to be served under the grant program.

School Type	PK (3-4)	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
Public											970	947	876	674	3,467
Open-enrollment charter school															
Public institution															
Private nonprofit															
Private for-profit															
<b>TOTAL:</b>											970	947	876	674	3,467

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**Schedule #13—Needs Assessment**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Process Description.** A needs assessment is a systematic process for identifying and prioritizing needs, with "need" defined as the difference between current achievement and desired or required accomplishment. Describe your needs assessment process, including a description of how needs are prioritized. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

In Victoria ISD, all campuses engage in the comprehensive needs assessment process as required by state and federal regulations. VISD utilizes a six step process which aligns needs assessment results to the development of annual campus goals and the campus improvement plan. The VISD Campus Needs Assessment (CNA) document and process is modeled after the Region 20 NCLB Comprehensive Needs Assessment. District staff modified the ESC 20 document in order to ensure alignment with VISD's Seven Strategic Aims which were developed through a strategic planning process that included input from community stakeholders, staff, Board Members, parents and students.

The Six steps are 1) Identify the purpose and outcomes of the CNA process, 2) Establish committees for each area (Demographics and Attendance, High Student Performance and Academic Achievement, Safe, Secure and Nurturing Learning Environment, Optimum Education Resources, Responsive to Student Needs, Highly Qualified and Effective Personnel, Open Effective Communication and Involvement of all Parents, Students and Community. 3) Determine which types of data will be collected and analyzed by each committee to develop the school profile 4) Review and analyze data to summarize needs 5) Conduct root cause analysis and prioritize needs, and 6) Use CNA Findings to Set Goals and Plan Improvement Strategies

Specifically to identify campuses to apply for the Technology Lending Grant VISD chose Victoria East and Victoria West High Schools using STaR Data, student enrollment demographics. VISD additionally used walk through data indicating student's lack of engagement to align with our goal of 100% of students being authentically engaged to determine and identify needs.

The Mission Statement for Victoria East and Victoria West High Schools include key components for supporting students: provide diverse learning options that prepare students for the workforce and post-secondary education; increase authentic engagement; and, maximize access and use of reliable and up-to-date technology.

Victoria East with a student population of 1,808 has two laptop carts and three computer labs. Victoria West has 3 laptop carts and three computer labs for 1,659 students. None of these are available for students after school hours because the laptops do not have wireless cards. Therefore, many students do not have the available technology to use for school related work at home. This problem excludes many students from taking advantage of district/teacher provided materials and support. For example, VISD provides numerous databases through EBSCO for research in all classes. The district also subscribes to Discovery Learning. The videos through this resource supports the "flipped classroom" strategy. VISD is striving to provide equitable access for all students. The grant funds would provide the technology necessary for students to work on their Texas Virtual School (TxVSN) online courses at home. Together Victoria East and West have an at-risk population of 41%. The Technology Lending Grant would make it possible for students to work on credit recovery courses through Compass Learning at home. The new science and math textbook adoptions includes excellent digital resources. VISD also uses Achieve 3000 to enhance literacy development. This online resource has an element that strives to increase student literacy skills through anytime access. With expanded at home use, students would be able to increase their literacy skills. These students would benefit greatly from these materials as they address the different learning modalities.

The district and both campuses are at a Developing Stage on the STaR Chart. VISD is working diligently to provide our students the 21<sup>st</sup> Century skills that are required for career and college readiness. VISD does not have a lending program in place at this time.

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**Schedule #13—Needs Assessment (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 2: Alignment with Grant Goals and Objectives.** List your top five needs, in rank order of assigned priority. Describe how those needs would be effectively addressed by implementation of this grant program. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Identified Need	How Implemented Grant Program Would Address
1.	Equitable access for all students	<ul style="list-style-type: none"> <li>The grant funds would increase the number of students that would have access to the Internet and online instructional materials.</li> </ul>
2.	Increase student engagement and productivity through personalized learning	<ul style="list-style-type: none"> <li>Students are digital and they thrive on media rich content. The technology will provide them with this environment.</li> <li>The technology will enable teachers to individualize instruction for students.</li> </ul>
3.	Extend and expand learning beyond the school day	<ul style="list-style-type: none"> <li>The technology will increase learning time with 24/7 access...anywhere, anytime access.</li> </ul>
4.	Increase 21 <sup>st</sup> century skill development and prepare career and college ready students	<ul style="list-style-type: none"> <li>The technology would help students develop technology skills and appropriate digital citizenship.</li> <li>The technology would assist students in learning research skills required in college.</li> </ul>
5.	Increased number of available technology	<ul style="list-style-type: none"> <li>The grant will give VISD incentive to work toward providing more technology for students to checkout during and after school.</li> <li>VISD will use the information learned through this grant to extend the technology lending project.</li> </ul>

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**Schedule #14—Management Plan**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Staff Qualifications.** List the titles of the primary project personnel and any external consultants projected to be involved in the implementation and delivery of the program, along with desired qualifications, experience, and any requested certifications. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Title	Desired Qualifications, Experience, Certifications
1.	West Librarian	Master's Degree in Library Science, 24 years teaching, experienced technology user, strategic planning, administrative council,
2.	East Librarian	Master's Degree in Library Science, experienced technology user,
3.	Campus Tech	A+ certified, networking, extensive technology experience
4.	Instructional Technology	ESC3 Technology Consultant, 26 years teaching experience, Bachelor of Science Elementary Education, VISA Instructional Technology/Library Coordinator
5.		

**Part 2: Milestones and Timeline.** Summarize the major objectives of the planned project, along with defined milestones and projected timelines. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Objective	Milestone	Begin Activity	End Activity
1.	Professional Development	1. Teachers will be provided professional development	08/26/2014	10/1/2014
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
2.	Rollout	1. Survey Teachers and Students (ongoing)	10/01/2014	08/31/2016
		2. Purchase and receive iPads	10/01/2014	10/20/2014
		3. Tag and inventory devices	10/20/2014	10/31/2014
		4. Parent/Student training with contract(ongoing)	10/01/2014	06/06/2016
		5. Check out iPads	10/01/2014	06/06/2016
3.	Student/Project Success Monitoring	1. Work with teachers to monitor student use	10/01/2014	06/06/2016
		2. Quarterly Library Team Meetings (ongoing)	10/01/2014	08/31/2016
		3. Create/Maintain Web Page	10/01/2014	08/31/2016
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX
4.	Collecting/Reporting Data	1. 1 <sup>st</sup> Progress Report	10/01/2014	4/15/2015
		2. 2 <sup>nd</sup> Interim Report	4/01/2015	10/15/2015
		3. 3 <sup>rd</sup> Interim Report	10/01/2015	04/15/2016
		4. Final Report	04/01/2016	09/30/2016
		5.	08/01/2016	08/01/2016
5.	District/Student Review	1. Stakeholders meeting	XX/XX/XXXX	XX/XX/XXXX
		2.	XX/XX/XXXX	XX/XX/XXXX
		3.	XX/XX/XXXX	XX/XX/XXXX
		4.	XX/XX/XXXX	XX/XX/XXXX
		5.	XX/XX/XXXX	XX/XX/XXXX

Grant funds will be used to pay only for activities occurring between the beginning and ending dates of the grant, as specified on the Notice of Grant Award.

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**Schedule #14—Management Plan (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 3: Feedback and Continuous Improvement.** Describe the process and procedures your organization currently has in place for monitoring the attainment of goals and objectives. Include a description of how the plan for attaining goals and objectives is adjusted when necessary and how changes are communicated to administrative staff, teachers, students, parents, and members of the community. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The iPad Lending Project has numerous avenues for feedback to drive continuous improvement. The walkthrough form will collect data on student use of technology at school. Student surveys will provide individual feedback on usage at home. The surveys will include questions concerning the technology as well as how it is being used. During the librarian quarterly PLCs the team will analyze collected data and decide on necessary changes in the project. Feedback from teachers during weekly PLCs will provide information on student progress. During the meetings teachers plan lessons.

A web site created for the grant will provide transparency as it will be the central location for all data concerning the grant. All stakeholders will have access to the website to determine the direction or lack of and identify needed changes.

**Part 4: Sustainability and Commitment.** Describe any ongoing, existing efforts that are similar or related to the planned project. How will you coordinate efforts to maximize effectiveness of grant funds? How will you ensure that all project participants remain committed to the project's success? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Victoria ISD will use the Technology Lending funds to ensure success of the transformation process. The desire to sustain the project after the grant is complete is unanimously among all stakeholders. The structures and systems established during the two year grant period will be such that the momentum for change and improvement will continue well past the grant period. The primary aspect of this project that will ensure sustainability of transformation reforms is that the activities and research-based models selected are based on building capacity for systemic progress and growth.

Focused efforts during the grant period will ensure the creation of campus level experts and leaders at all levels to sustain high levels of student achievement. The strong, effective leadership team developed during the transformation process coupled with knowledgeable teachers and successful students will lessen the need for the intense job-embedded professional learning efforts utilized during the two year grant period and lay the foundation for growth beyond the grant. The intent and focus of the transformation process is to build internal capacity and increase the number of technology tools for student.

Throughout the grant period, constant evaluation and monitoring of grant activities will allow the district to identify needs for additional funding beyond the grant period. Particular attention will be paid to evaluation of grant activities at the end of year two. As needs are identified, the district will aggressively seek additional grant and funding opportunities. Effective, efficient, quality-centered and student-focused methods of grant management will ensure that the Technology Learning grant project results in sustained and systemic change on the campus. VISD is committed to securing and allotting funds to address identified needs for sustained support beyond the grant period.

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**Schedule #15—Project Evaluation**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Part 1: Evaluation Design.** List the methods and processes you will use on an ongoing basis to examine the effectiveness of project strategies, including the indicators of program accomplishment that are associated with each. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

#	Evaluation Method/Process	Associated Indicator of Accomplishment	
1.	Pull weekly walkthrough forms	1.	Increase student engagement
		2.	Increased use of technology
		3.	
2.	Student example review and student surveys	1.	Quality of student work
		2.	Student scores
		3.	Positive feedback from surveys
3.	Library Team Quarterly Meetings	1.	Positive feedback from parents and students
		2.	Quality and efficiency of check out process
		3.	Technology control and inventory
4.		1.	
		2.	
		3.	
5.		1.	
		2.	
		3.	

**Part 2: Data Collection and Problem Correction.** Describe the processes for collecting data that are included in the evaluation design, including program-level data such as program activities and the number of participants served, and student-level academic data, including achievement results and attendance data. How are problems with project delivery to be identified and corrected throughout the project? Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The walk through forms will provide information related to our project goals. VISD is working toward 100% of students engaged and an indicator on the walk through form measures student engagement. The form also measures student use of technology to promote critical thinking and demonstrate creativity.

The student example review and surveys will also provide information pertinent to our VISD goals. The information provided by the students will evaluate the training and checkout process, the use of the technology and the wireless access provided. The survey will also provide information concerning the use for digital/online materials: K12 Databases, Achieve 3000, Compass Learning, math and science online materials, Stemscopes and Khan Academy. Grades and progress reports from this programs will be analyzed. Students will definitely "tell it as it is" so the information will be most valuable.

The Library Team meetings will review all data and post information on the project web page. The Team will also meet with teachers and administrators during Professional Learning Community (PLCs) to analyze and share data.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Statutory Requirement 1:** Applicant must describe how it will use funds to implement or enhance a technology lending program to loan students the equipment necessary to access and use electronic instructional materials. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Mission Statement for Victoria East and Victoria West High Schools include key components for supporting students: provide diverse learning options that prepare students for the workforce and post-secondary education; increase authentic engagement; and, maximize access and use of reliable and up-to-date technology.

Victoria East with a student population of 1,808 has two laptop carts and three computer labs. Victoria West has 3 laptop carts and three computer labs for 1,659 students. None of these are available for students after school hours because the laptops do not have wireless cards. Therefore, many students do not have the available technology to use for school related work at home. This problem excludes many students from taking advantage of district/teacher provided materials and support. For example, VISD provides numerous databases through EBSCO for research in all classes. The district also subscribes to Discovery Learning. The videos through this resource supports the "flipped classroom" strategy. VISD is striving to provide equitable access for all students. The grant funds would provide the technology necessary for students to work on their Texas Virtual School (TxVSN) online courses at home. Together Victoria East and West have an at-risk population of 41%. The Technology Lending Grant would make it possible for students to work on credit recovery courses through Compass Learning at home. The new science and math textbook adoptions includes excellent digital resources. VISD also uses Achieve 3000 to enhance literacy development. This online resource has an element that strives to increase student literacy skills through anytime access. With expanded at home use, students would be able to increase their literacy skills. The campuses also use Khan Academy to support students with math skills. This web based program engages the students through video demonstrations and quizzes that provide instant feedback. These students would benefit greatly from these materials as they address the different learning modalities.

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**Schedule #16—Responses to Statutory Requirements**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**Statutory Requirement 2:** If the applicant has already purchased, or is also purchasing, lending equipment through other funding sources such as the Instructional Materials Allotment, the applicant must describe how equipment from all funding sources will be used in a cohesive manner to support efforts to ensure students have dedicated access to a technology device. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD has purchased campus computers in accordance with the replacement plan in the Approved District Technology plan. This is done to address the need for technology on the campuses. The Technology Lending Grant will provide the first lending program in the district. Through the support of this grant students will have access to state of the art technology (iPad and wireless home access) available to take home so that those students who lack access have the same opportunity as other students have.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 1:** Applicant must describe how the lending program aligns with existing mission and goals of the public school district or open-enrollment charter school. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The mission of the Victoria Independent School District is to provide rigorous, relevant learning and life experiences so that all students contribute positively to society. All of the district's aims align with the Technology Lending Grant, but two aims that were instrumental in our grant proposal are the following: High Student Performance & Academic Achievements (Goal 3: Provide diverse learning options that prepare students for the workforce and post-secondary education.); and, Aim 3 Optimum Education Resources (Goal 3: Maximize access and use of reliable, up-to-date technology.) Another goal of the district is to ensure 100% student engagement in every classroom.

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**Schedule #17—Responses to TEA Program Requirements**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 2:** Applicant must describe how it will prioritize campuses with the highest need for a technology lending program. Applicant must also describe how it will ensure access to lending equipment and residential access to the Internet among students who have the greatest need. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Specifically to identify campuses to apply for the Technology Lending Grant VISD chose Victoria East and Victoria West High Schools using STaR Data, student enrollment demographics, and with walk through data indicating student lack of engagement to align with our goal of 100% of students being authentically engaged.

The Mission Statement for Victoria East and Victoria West High Schools include key components for supporting students: provide diverse learning options that prepare students for the workforce and post-secondary education; increase authentic engagement; and, maximize access and use of reliable and up-to-date technology.

Victoria East with a student population of 1,808 has two laptop carts and three computer labs. Victoria West has 3 laptop carts and three computer labs for 1,659 students. None of these are available for students after school hours because the laptops do not have wireless cards. Therefore, many students do not have the available technology to use for school related work. This problem excludes many students from taking advantage of district/teacher provided materials and support. For example, VISD provides numerous databases through EBSCO for research. The district also subscribes to Discovery Learning. The videos through this resource supports the "flipped classroom" strategy. VISD is striving to provide equitable access for all students. The grant funds would provide the technology necessary for students to work on their Texas Virtual School (TxVSN) online courses at home. Together Victoria East and West have an at-risk population of 41%. The Technology Lending Grant would make it possible for students to work on credit recovery courses through Compass Learning. The new science and math textbook adoptions includes excellent digital resources. These students would benefit greatly from these materials as they address the different learning modalities.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 3:** Applicant must describe how the lending program aligns with current curriculum, instruction, and classroom management policies and/or practices on its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Teachers use Internet based materials such as the following: History Alive, Stemscopes, Edusmart, Achieve 3000, Discovery Education, K12 Databases, Khan Academy, Compass Learning, and, Think Through Math. Although these program are great for learning currently they are only accessible through a teacher-directed classroom environment. Many of students who need extra practice with these resources lack the available technology and Internet access. The district cannot mandate the student use of these resources due to inadequate accessibility.

In order to use the VISD network all students must agree to and sign an acceptable use policy. This policy dictates that students must use appropriate behavior and attend and complete Internet Safety curriculum taught during advisory class. VISD teachers are trained in CHAMPS to achieve equal student expectations in all classrooms.

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By TEA staff person:

**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 4:** Applicant must describe how it is using electronic instructional materials in one or more foundation curriculum subject area(s) for one or more grade level(s). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Victoria East and West High School teachers use Internet based materials in the classroom. History Alive is used by the World History teachers. The online materials include videos, images, text and assessments. The text has an auditory component. This assist students that may not be on reading level as well as English Language Learners (ELLs). Science teachers use Stemscoptes and Edusmart. Both of these tools are highly interactive with appealing graphics that appeals to the students. These programs also provide instant feedback. Teachers are very excited and look forward to also using the new science textbook digital materials in the coming school year. Achieve 3000 differentiates the online instruction to improve students' reading and writing and prepare them for college and career success. This highly engaging program differentiates the materials to assure student success. Discovery Education is a video streaming program that is excellent for use in the flipped classroom. Teachers assign students videos to preview before the content is taught the following day. Student come to the classroom with background information to increase understanding. All content area teachers utilize the K12 databases for research. Student have access to grade level specific information from resources such as Encyclopedia Britannica. Math teachers have been using Think Through Math and Khan Academy to support student learning. Both of these programs provide video support and immediate feedback. Many of the students are taking advantage of online course in TxVSN. These courses may include those not being offered by VISD.

Although these program are great for learning currently they are only accessible through a teacher-directed classroom environment or during library time. Many of students who need extra practice with these resources lack the available technology and Internet access. The district cannot mandate the student use of these resources due to inadequate accessibility.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 5:** Applicant must describe professional development for teachers in the use of electronic instructional material that has already occurred or will occur within the first three months of the grant period (i.e., October 1, 2014-December 31, 2014) to be prepared for the grant implementation. Note: Any professional development that is provided within the grant period must be provided with non-grant funds. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Professional development will be provided through video conferencing, face to face, and video tutorials and will include the following:

- Flipping the classroom: training will include videotaping and editing
- Effective use of digital resources included with the science/math textbook adoption
- Program specific resources: K-12 Databases, Discovery Education, Khan Academy, Compass Learning, Think Through Math, Edusmart, Stemscopes, Achieve 3000, History Alive
- Classroom Management,
- Technology Integration and Lesson Planning
- Internet Safety and Digital Citizenship

**TEA Program Requirement 6:** Applicant must describe how infrastructure is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Each campus has an Aruba controller based wireless infrastructure capable of supporting over 1,000 wireless devices. Additional access points and licensing can be add as needed. Each individual device purchased through the grant will have unlimited cellular capabilities with a national provider. Each device will be configured to insure compliance with Child Online Protection Act (COPA) and Children's Internet Protection Act (CIPA) while using the cellular network.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 7:** Applicant must describe a plan for providing Internet access to the homes of students as needed. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD plans to contract with a national provider for wireless access: 4G Mobile Broadband Unlimited Plan. Using the 4G plan is an efficient method for providing students with Internet access without adding additional equipment. Students will be able to access the Internet and instructional materials from any location.

**TEA Program Requirement 8:** Applicant must describe how technical support is adequate to support students' anticipated use of devices provided through the grant at its participating campus(es). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

Apple Care + will provide online or telephone support for issues that might occur. The campus tech will also be available to offer assistance for students with technical issues. All issues will be documented in the Help Desk database. This data can be analyzed and shared through the web site with students/parents for simple trouble-shooting techniques.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 9:** Applicant must describe how the grant will be administered on participating campus(es), including a description of how the check-out and check-in process will operate, who will be in charge of the check-out process, especially in cases of competing need, and the process that will be used to maintain the technology lending equipment in proper working condition. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The Library Media Specialists team will be the project leaders on each campus. The team will consist of the librarian, the library assistants, campus tech, and the Instructional Technology/Library Coordinator. The devices will be tagged and the data will be entered into Destiny (VISD library management system) and checked out through this system. Student requests will be evaluated and priority will be based the greatest need: lack of Internet access or technology; special projects or research; online courses; credit recovery; and, science/math digital textbook resources. After a request the team will follow up with students' teachers to verify specific assignments and needs.

Before checking out the technology students/parents will be required to attend a presentation on the proper use of the device. The presentation will include discussing and signing the iPad Loan Agreement. Parents will be given a copy of the agreement. The librarian will then check out the iPad to the student using Destiny. When the student is through with the iPad, the librarian will check the iPad back in Destiny.

Victoria East and West High Schools both have a full time tech that will maintain the equipment and assist the teachers and students.

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**Schedule #17—Responses to TEA Program Requirements (cont.)**

County-district number or vendor ID: 235902

Amendment # (for amendments only):

**TEA Program Requirement 10:** Applicant must describe how it will account for the technology lending equipment according to local policy, including providing insurance if appropriate. Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

The iPads purchased through Apple Education include Apple Care +. Apple Care + provides repair or replacement coverage, both parts and labor, from Apple-authorized technicians. Service coverage includes the following: iPad, Battery, AirPort and USB cable and power adapter. In accordance with local policy the iPads will be tagged and inventoried in Destiny (VISD library management system).

**TEA Program Requirement 11:** Applicants must describe the development and implementation of a *Technology Lending Agreement* to be signed by parents or guardians of the students and by the student. The agreement must address responsible use and care of the equipment, responsible use of the district's digital resources, and responsible use of the Internet. The agreement may incorporate an existing *Responsible Use Policy* by reference. The Technology Lending Agreement must verify that students receiving Internet access at home have a demonstrated grade level mastery of the Digital Citizenship strand of the Technology Applications Texas Essential Knowledge and Skills (TEKS). Response is limited to space provided, front side only. Use Arial font, no smaller than 10 point.

VISD was fortunate to receive assistance from a nearby district in creating the iPad Loan Agreement. The district implemented a one-to-one initiative in 2008. The district shared their Loan Agreement as well as other information to assist us in creating our project. The iPad Loan Agreement contains the following information: eligibility, loan period, fines and damages, privacy, Internet Safety and technology training, bullets from Acceptable Use Policy, technical maintenance and storage.

Victoria East and West High Schools have an Internet Safety curriculum in place that is taught at all grade levels through advisory class. The curriculum from Common Sense Media covers the following topics: Digital Footprint & Reputation; Privacy & Security; Cyberbullying; Creative Credit & Copyright; Information Literacy; and Relationships & Communication. Receiving Technology Lending Grant funds will allow Victoria East and West High Schools to begin using the Digital Citizenship iPad app from Common Sense Media.

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